

SENATE MEETING MINUTES **September 16, 2011**

The 534th Meeting of the Senate of Saint Mary's University was held on Friday, September 16, 2011, at 2:30 PM, in the Secunda Marine Boardroom. Dr. D. Naulls, Chairperson, presided.

PRESENT: Dr. Gauthier, Dr. Dixon, Dr. Enns, Dr. Smith, Dr. Vessey, Dr. Fullerton, Dr. Naulls, Dr. Barr, Dr. Bjornson, Dr. Russell, Dr. Ivanoff, Dr. Austin, Dr. Barclay, Dr. Neatby, Dr. Pendse, Dr. Stinson, Dr. Street, Dr. Sun, Dr. van Proosdij, Mr. Hotchkiss, Ms. Marie DeYoung, Ms. Woods, Mr. Gomez, Ms MacDonald, Ms. MacDougall, Mr. Hahn, Ms Keyes, and Ms. Bell, Secretary to the Office of Senate.

REGRETS: Dr. Dodds, Dr. Sewell and Dr. Kimery

Meeting commenced at 2:36 P.M.

For the benefit of the new members, round table self introductions were done.

11001 ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND PARLIAMENTARIAN

.01 Moved by Dixon and seconded, **'that Dr. Naulls is re-elected as Chairperson for the 2011-2012 Senate year.'**

.02 Moved by Smith, and seconded, **'that Dr. Kimery is re-elected as Vice-Chairperson for the 2011-2012 Senate year.'**

.03 No Secretary was nominated or elected.

.04 Moved by Hotchkiss, and seconded, **'that Dr. Pendse is re-elected as Parliamentarian for the 2011-2012 Senate year.'**

There being no further nominations, the above slate of executive officers was elected by acclamation.

11002 REPORT OF THE AGENDA COMMITTEE

The report of the Agenda Committee was accepted.

11003 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting of May 13, 2011, were *circulated* as **Appendix A.**

- Page 4, 8th line of text – change 'reserving' to 'preserving'.

Moved by Bjornson, and seconded, 'that the minutes of the meeting of May 13, 2011 are approved as amended.' Motion carried.

11004

MEMBERSHIP ON SENATE COMMITTEES FOR 2011-2012

.01 SECTION A – NOMINATED BY EXECUTIVE OF SENATE circulated at the meeting as **Appendix B**.

Members were advised that nominees were listed in bold

.0101 APPEALS

- Dr. Victor Owen (returning for second term)
- Ms Sarah MacDonald (*student rep appt'd by SA to Apr/12*)

.0102 ACADEMIC DISCIPLINE

- Dr Cathy Driscoll (MGMT/Comm)
- Dr Xiaoping Sun (HIST/ARTS)
- Ms Sarah MacDonald (*student rep appt'd by SA to Apr/12*)
- Mr Christian Hahn (*student rep appt'd by SA to Apr/12*)

.0103 ACADEMIC DISCIPLINE APPEAL BOARD

- Dr. Kate Kimery
- Ms Lauren Keyes (*student rep appt'd by SA to Apr/12*)
- Mr. Alwyn Gomez (*student rep appt'd by SA to Apr/12*)(returning)

.0104 ACADEMIC PLANNING

- Ms Sarah MacDonald (*student rep elected by Senate to Apr/12*)

.0105 ACADEMIC REGULATIONS

- Dr. Shyamala Sivakumar (Comm) (returning for second term)
- Ms Sarah MacDonald (*Student rep in senior year, appt'd by SA to Apr.12*)

.0106 ANIMAL CARE

- Mr. Nick Giffin (Student Representative - graduate)
- Ms. Hiromi Yoro (BIOL) (Student Representative - undergrad)
- Dr. Tom Kozloski (ACCT) (Acting Chair) replacing P. Erickson

.0107 BY-LAWS

- Mr. Alwyn Gomez (*Student rep appt'd by SA to Apr/12*)

.0108 CONTINUING EDUCATION

- **TBA**, (*Part-time student nominated by Director to Apr/11*)
- **TBA**, (*Part-time student – OPTAMUS rep nominated by Director – Apr/12*)
- Mr. Ali Hamed (*Full-time student appt'd by SA to Apr/12*)

0109 CURRICULUM

- Ms. Sheena MacDougall (*student Senator elected by Senate to Apr/12*)

.0110 LIBRARY

- Ms Sarah MacDonald (*Student rep appt'd by SA to Apr/12*)

.0111 LITERACY STRATEGY

- Ms Sarah MacDonald (*Student rep appt'd by SA to Apr/12*)

.0112 QUALITY OF TEACHING

- Dr Jason Grek-Martin (GEOG)

- Ms Sarah MacDonald (*One full-time student rep - nominated by Students' Assoc. Inc. to Apr. 12*)
- Ms Justine Stacey (*One part-time student nominated by OPTAMUS to Apr. 12*)

.0113 RESEARCH ETHICS BOARD

- Prof. John Measor (POLI/Arts)
- Ms Sarah MacDonald (*Student rep appt'd by SA to Apr/12*)
- **TBA** (external representative)

.0114 SCHOLARSHIP

- Dr. Valerie Creelman (COMM)
- Mr. Aayoosh Sapra (*Student rep appt'd by SA to Apr/12*)

.0115 STUDENT SUCCESS

- Dr Russell Westhaver (SOCl/CRIM/ARTS)
- Ms Sarah MacDonald (*Student rep appt'd by SA to Apr/12*)
- Ms Justine Stacey (*Student rep appt'd by SA to Apr/12*)

.0116 SUSTAINABILITY

- Dr. Christian Suteanu (Science)
- Ms. Sheena MacDougall (*student Senator elected by Senate to Apr/12*)
- Mr. Aayoosh Sapra (*Student rep appt'd by SA to Apr/12*)

Outstanding member nominations are to be provided and ratified at the Senate meeting of October 14, 2011.

Moved by Smith and seconded, **“that the nominations for Section A of the Membership on Senate Committees 2011-2012, are approved as presented above.” Motion carried.**

.02 SECTION B – NOMINATED BY SENATE FROM THE FLOOR OF SENATE circulated as **Appendix C.**

.0201 AGENDA (3 members of Senate, one of whom shall chair)

- Dr Susan Bjornson
- Dr Veronica Stinson
- Ms Sarah MacDonald (*student rep appt'd by SA to Apr/12*)

.0202 ELECTIONS (elected members of Senate)

- Dr Alison Barclay
- Dr Jason Ivanoff
- Dr Susan Bjornson (returning)

.0203 EXECUTIVE

- Mr Alwyn Gomez (*student rep appt'd by SA to Apr/12*)

.0204 STUDENT DISCIPLINE

- Ms Justine Stacey (*student rep appt'd by SA to Apr/12*)
- Ms Lauren Keyes (*student rep appt'd by SA to Apr/12*)

AD HOC COMMITTEES

- None currently active.

JOINT COMMITTEES

.0205 HONORARY DEGREES

- Ms Sarah MacDonald (student rep appt'd by SA to Apr/12)

.0206 JOINT ACADEMIC COMMITTEE OF AST AND SMU

- Dr Paul Bowlby (returning)

PRESIDENTIAL COMMITTEES

.0207 BUDGET (2 members appointed by Senate)

- Dr Don Naulls

Moved by Bjornson and seconded, **“that the nominees for Section B of the Membership on Senate Committees 2011-2012, are approved as amended above.” Motion carried.**

11005 PROPOSED DATES FOR SENATE MEETINGS FOR 2011-2012

Circulated as ***Appendix D.***

Moved by Gomez, and seconded, **“that the proposed dates for Senate meetings of 2011-2012 are approved as presented”.**
Motion carried unanimously.

11006 REPORTS OF STANDING COMMITTEES

.01 Literacy Strategy

- Notice of motion to revise the membership of the Senate Committee on Literacy Strategy to include the Director of the Writing Centre as an ex officio member, attached as ***Appendix E.***

Key Discussion Points:

- The initiatives planned by the committee involve the Writing Centre. It would be appropriate for the Centre to be represented on the Committee.

Moved by DeYoung, and seconded, **“that the membership of the Senate Committee on Literacy Strategy is revised to include the Director of the Writing Centre as an ex officio member”.** Motion carried unanimously.

11007 REPORT OF AD-HOC COMMITTEES

None active at this time.

11008 REPORT OF JOINT COMMITTEES

None

11009 REPORT OF PRESIDENTIAL COMMITTEES

None

11010 NEW BUSINESS FROM

None

11011

QUESTION PERIOD

Key Discussion Points:

- A quick synopsis on the status of enrollment was requested.
 - Members were advised that enrollment will be down about 1%.
 - Science has seen a significant increase.
 - Regionally, Arts has been in decline for the last 5 or 6 years both at SMU and elsewhere.
 - Business enrolments have steadily increased.
 - International student enrollments are the same as last year. In terms of enrolment numbers, China is the largest group represented, with Saudi Arabia being second and the Caribbean, India and Bangladesh all a very close third.
 - National numbers have declined in the area of transfer students and high school admissions.
- Question: What is the uptake in the new BES program? Answer: Uptake has been good, with a mix of international, national and transfer students.
- Question: Is there a clear definition of what a web course should be and what active component should be built in to the course?
 - A web base course should have specific required components.
 - Suggestion - Initiate a review of web courses or initiate a regular peer review process to track quality.
 - Suggestion - stipulate a defined number of contact hours with a course instructor.
 - The Division of Continuing Education has a rigorous process to vet courses before they are offered.
- Question: What is the status of the renewal of the Academic Plan? Answer: The Deans are discussing the draft. The plan is currently going through revisions. Within the next couple of weeks it will be available to community at large for further feedback. Discussions will continue through October/November before it will proceed to Senate.
- Hotchkiss advised that residence is full and there is a wait list.
 - Rick Hansen was on campus at 12:30 pm today. Saint Mary's medal bearer and varsity hockey player Josh Domingues attended this event. Josh will carry the medal into the stadium for the 25th Anniversary Relay.
- SMUSA is having an Education Week October 3 – 7th that consists of different workshops and events, including a “Majors Day” education workshop.

11012

ADJOURNMENT

The meeting adjourned at 3:20 P.M.

Barb Bell,
Secretary to the Office of Senate